

# Allocations Committee



**Jared Vega, Chair**

Wednesday, March 2, 2011  
5:00 pm to 6:30 pm  
Public Health  
4041 North Central Avenue, Phoenix  
14<sup>th</sup> Floor, Training Room

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## Meeting Minutes

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### Attendance

**Committee Members**    *AT: Attended    AB: Absent    EX: Excused    ALT: Alternate Present*

EX	Cheri Tomlinson	AT	Debby Elliott <i>alt: Philip Seeger</i>	AT	Jared Vega	AT	Maclovio Morales
ALT	Mary Rose Wilcox <i>alt: Mark Kezios</i>	AT	Randall Furrow	AT	Juan Carlos Perez		

### Guests

Erica TeKampe                      Shoana Anderson                      Edward Ornelas                      Gerardo Angulo

### Administrative Agent Staff

Rose Conner                      Jen Hawkins

**Support Staff:** John Sapero

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### Welcome, introductions and declarations of any conflicts-of-interest

Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

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Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health.

Copies of the documents provided to the participants of this meeting may be requested from Planning Council Support.

## **MEETING MINUTES** *continued*

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### **Determination of quorum**

Jared Vega determined that quorum was established with five of seven members present at approximately 5:12 pm.

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### **Review of minutes and action items**

Participants silently reviewed the summary minutes for the January 5, 2011 meeting. Shoana Anderson noted her name was incorrect.

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### **Administrative Agent update**

Rose Conner provided the committee with a Part A program utilization report and discussed:

- The closeout of GY 2010 is underway – it is expected that the Part A program will be 6.2% below budget. Approximately \$234,000 of direct service supplemental funds and \$186,000 of administrative/QM funds will be returned to HRSA.
- An MAI carryover request will be submitted to HRSA for \$200,000.
- A partial Notice of Grant Award has been received from HRSA. The partial award is equal to 50% of the GY 2010 formula funds. This amount will cover all providers for the first four months of the grant year. HRSA does not have a date determined for the remainder of the grant award.
- Task orders have been forwarded to providers for GY 2011
- A Central Eligibility provider should be contracted soon

Rose provided an overview of the allocations for the partial grant award.

### **Oral Health Services**

Rose Conner related Case Management agencies have identified that there are many clients who have indicated a need for Oral Health Services. GY 2011 funding would allow for an increase in clients to a maximum of 1450 clients. To enroll more clients, the Allocations Committee and the full Council would need to approve revisions to the service delivery guidelines.

Rose presented three options for service delivery changes.

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### **Committee Chair Update**

No update was provided.

**Ryan White Part B/ADAP Update**

Shoana Anderson discussed:

- ADAP projects a \$1 million surplus for the current grant year
- ADAP Assist enrollment is continuing. An authorization process is being developed with the providers, and billing will be coordinated with SAAF in Tucson
- ADAP is in the process of educating providers about the program

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**GY 2011 Allocations**

Jared Vega discussed that the current allocation for Pharmaceuticals – Part B had been identified as no longer needed by ADAP. Jared recommended that the funding be eliminated from this line item and left unallocated until the final grant award had been announced from HRSA. Jared related these funds could be used to buffer a potential funding decrease, in order to maintain a full continuum of services.

**MOTION:** Debby Elliott moved to remove \$770,000 from the Pharmaceutical Assistance – Part B service category. These funds would remain unallocated until the final GY 2011 award is received from HRSA. Maclovía Morales seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

**Oral Health Services**

**MOTION:** Randall Furrow moved to reopen the Dental Insurance program to a maximum of 1450 clients, with an increase in FPL eligibility to 300%. Debby Elliott seconded.

**DISCUSSION:** Erica Tekampe proposed a friendly amendment that would give enrollment priority to former Dental Insurance clients who were dropped from the program last year, when the Planning Council revised eligibility guidelines. Randall Furrow and Debby Elliott accepted the friendly amendment.

Rose Conner asked if the Planning Council wanted the Part A Program to open a Request for Proposals (RFP) for direct dental services.

**OUTCOME:** The motion passed.

**MOTION:** Randall Furrow moved to direct the Part A program to begin processing an RFP for direct dental services. Juan Carlos Perez seconded.

## **MEETING MINUTES** *continued*

**DISCUSSION:** Debby Elliott discussed that consumer focus groups would begin to access client needs/preferences for Dental Insurance or Direct Dental services. Debby asked that if consumer identify they do not want Direct Dental services, would the service still have to continue if the RFP was awarded. Rose responded that the services could be RFP'd, but did not have to be contracted.

**OUTCOME:** The motion passed.

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### **Determination of agenda items for the next meeting**

In addition to recurring agenda items, the following agenda items were added:

#### **Agenda Items**

Reallocations

ADAP budget update

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#### **Action Items to be completed by the next meeting:**

<b>Task</b>	<b>Assigned To</b>

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#### **Current Event Summaries**

No comments were voiced.

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#### **Call to Public**

No comments were voiced.

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#### **Adjourn**

The meeting adjourned at approximately 6:15 pm.